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ER-4-8255

CONFIDENTIAL

6 November 1953

MEMORANDUM

SUBJECT: Briefing [REDACTED]

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[REDACTED]
briefed on the activities of the Central Intelligence Agency in accordance with the attached schedule

2. [REDACTED] may be contacted in Room 106 South Building,
[REDACTED]

3. Details:

a. It is suggested that [REDACTED] commence each day by attending the morning meeting of the Board of National Estimates, and at 0930 attend the morning Deputies Meeting in the Director's Office, Room 125 Administration Building.

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b. The presentation is to be of sufficient scope to give a well-rounded picture of our major responsibilities and activities in the area of primary concern.

c. The possibility of adjustment of dates at the discretion of the [REDACTED] has been considered and adequate notice will be given the participants.

d. It is incumbent upon the briefing offices to provide transportation and escort the [REDACTED] to and from the briefing area.

4. If any further information is desired, please phone [REDACTED]
[REDACTED]

[REDACTED]
Chief, Planning and Program
Coordination Staff

Att:

- (1) Biog. Sketch
- (2) Briefing Schedule

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